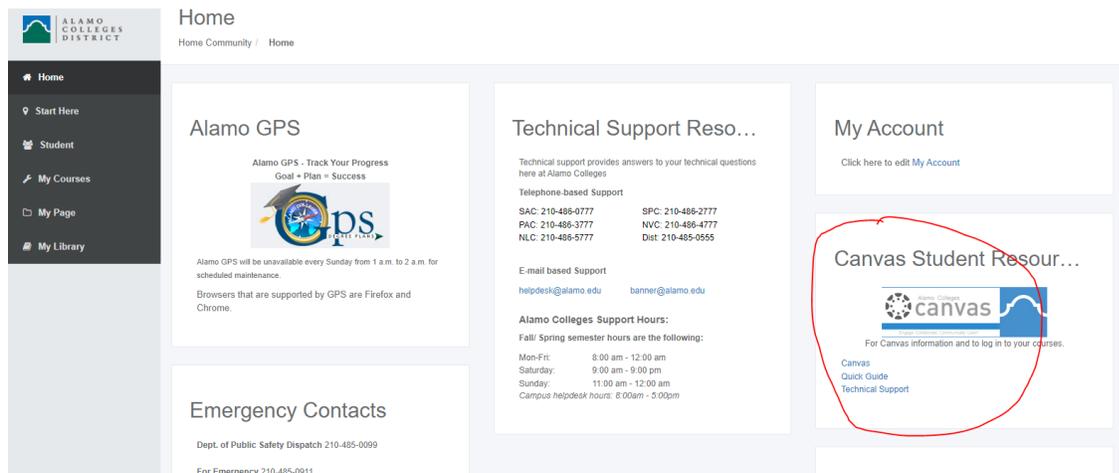


Canvas Parent Consent Submission Instructions

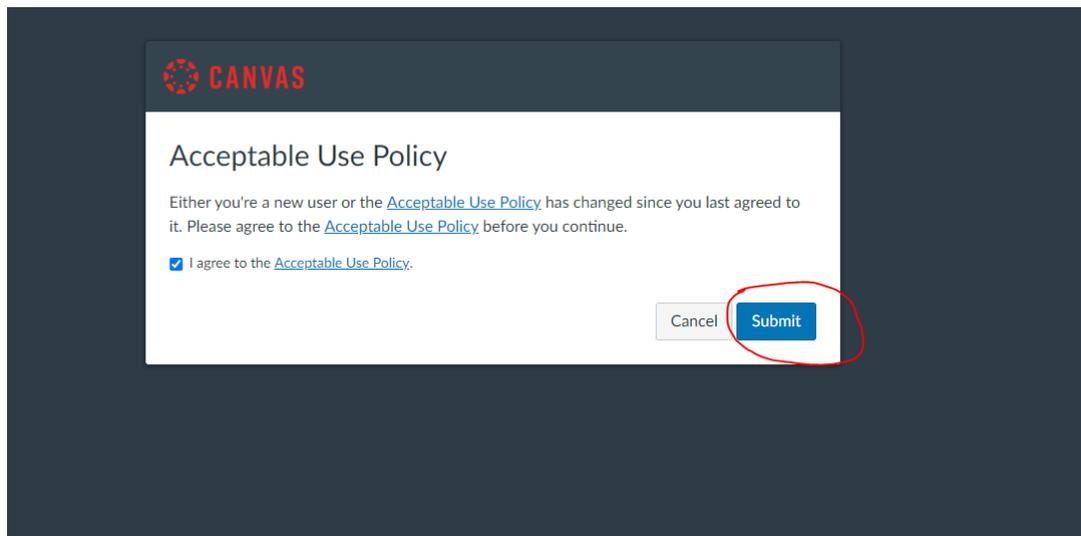
STEP 1: Login to ACES (CLICK [HERE](#) or Google 'Alamo ACES')

If you have ANY trouble logging in to ACES, you will need to call the NVC helpdesk at (210) 486-4777 You will need your Banner ID and Username

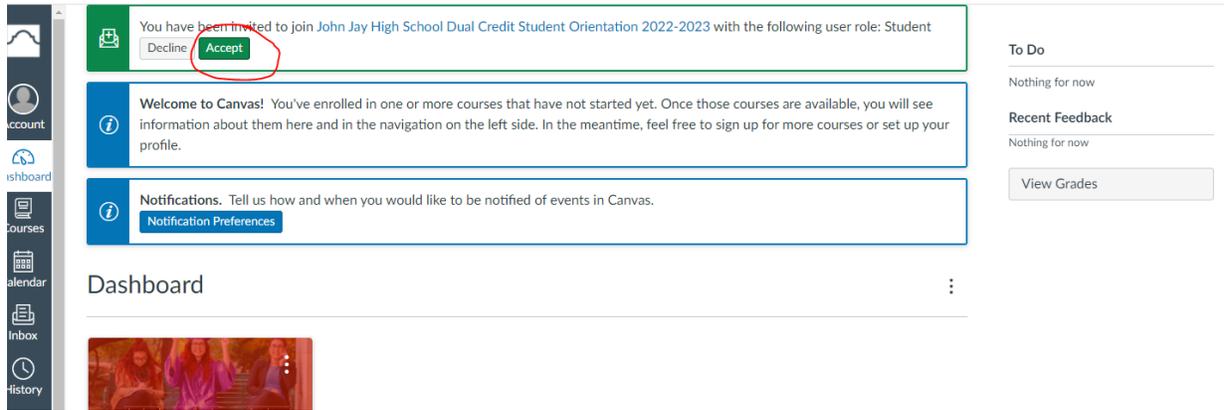
Step 2: On the Home Screen Click the Canvas Button Circled in Red



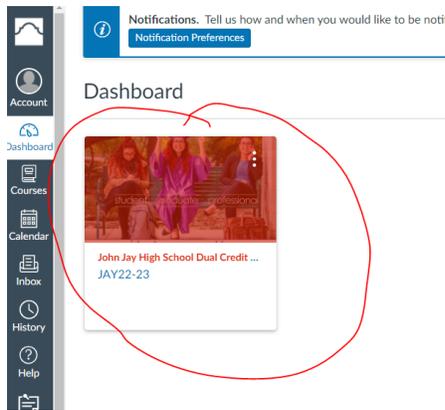
Step 3: Agree and Submit to enter Canvas



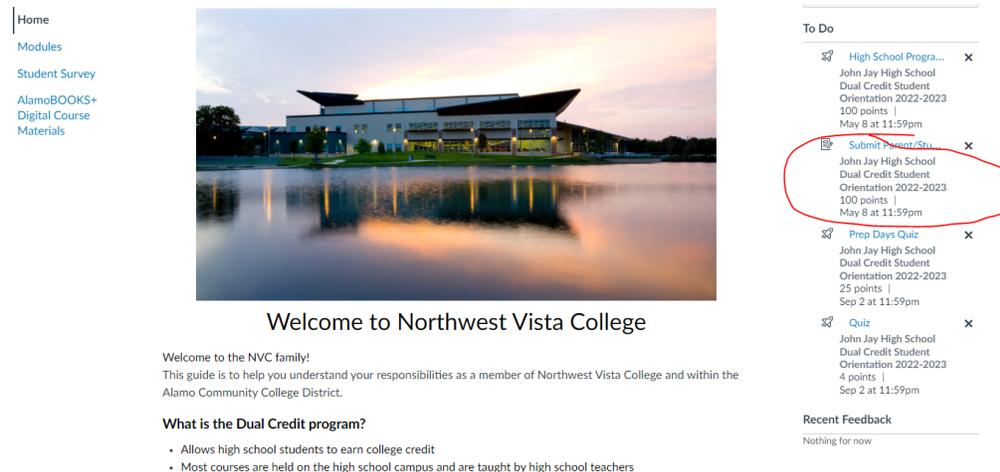
Step 4: At the top there will be an invitation to join 'John Jay High School Dual Credit Student Orientation 2022-2023. Click ACCEPT



Step 5: Enter into the Course:



Step 6: There will be multiple assignments for you to complete, I encourage you to take your time exploring. Click the Submit Parent/Student Consent Form Assignment (Circled in Red)



Step 7: You will be required to fill out and submit the Acknowledgement Form before you can submit your Parent Consent Letter. Click the text circled in red to begin.

Submit Parent/Student Consent Form

This assignment is part of the module **Welcome to Dual Credit** and hasn't been unlocked yet.

Completion Prerequisites

The following requirements need to be completed before this page will be unlocked:

Welcome to Dual Credit

High School Programs Acknowledgment Form

must score at least a 80.0

Canvas App

must view the page

Characteristics of a Successful Dual Credit Student

must view the page

Dual Credit Checklist

must view the page

Grades

must view the page

Academic Resources

must view the page

Step 8: Fill out the form completely:

The screenshot shows a quiz interface for the 'High School Programs Acknowledgment Form'. The page title is 'High School Programs Acknowledgment Form' and it started on May 4 at 10:28am. The 'Quiz Instructions' section states: 'Please carefully read all the instructions to complete this form. You must fill out the form and certify that you have read and understood all the information provided in order to proceed in your Dual Credit Student Orientation course.' A warning message reads: '*Please ignore your grade for this assignment*'. The main question, 'Question 1' (5 pts), asks: 'I am entering the program as a:' with radio button options for '9th grader', '10th grader', '11th grader', and '12th grader'. On the right, a 'Questions' sidebar lists 'Question 1' through 'Question 6'. At the bottom right, a timer shows 'Time Elapsed: 0 Minutes, 39 Seconds' and 'Attempt due: May 6 at 11:59pm'.

Step 9: Click Submit once finished, you will receive a grade which you can ignore. Click 'Next' to continue:

The screenshot shows the quiz results page. The 'Instructions' section is repeated. A 'Take the Quiz Again' button is visible. The 'Attempt History' table shows one attempt: 'LATEST' attempt on May 6 at 11:59pm with a score of 80 out of 100. A message states: 'Quiz results are protected for this quiz and are not visible to students.' Below this, a red box says: 'Correct answers are hidden.' The score for this attempt is '80 out of 100'. At the bottom, there are 'Previous' and 'Next' buttons, with the 'Next' button circled in red.

Step 10: You will read and click 'Next' through multiple pages of information. Take your time and read carefully. Continue to click 'Next' until you reach the Parent/Student Consent Form page. Click 'Start Assignment' to begin:

JAY22-23 > Assignments > Submit Parent/Student Consent Form

Home
Modules
Student Survey
AlamoBOOKS+ Digital Course Materials

Submit Parent/Student Consent Form

Start Assignment

Due Sunday by 11:59pm Points 100 Submitting a file upload File Types pdf, jpeg, and jpg

Please Note: The High School Programs Student/Parent Consent Form can be submitted on this page by clicking on the "Submit Assignment" button at the top of the page -OR- a signed, paper copy of the form can be submitted to the Dual Credit Representative at your high school. Signed paper forms must be submitted before your high school's deadline. Please view our website: <https://www.alamo.edu/nyc/academics/high-school/contacts/> to find the Dual Credit Representative at your high school. Your high school Dual Credit Representative can provide you with more information on the deadline and where to submit your signed paper form.

Please click here to access the required form:
[High School Programs Student/Parent Consent Form](#) ↓

The consent form requires both a parent and student's signature.

How to upload the consent form with the Canvas Student App:



Step 11: You will need to take a picture of the front and back of your parent consent form. These pictures should then be saved onto your computer. You will choose these files to upload:

CS+
se

I understand that:

- Submitting this consent form and/or high school course card does not guarantee eligibility or enrollment into the program or selected courses. Eligibility and enrollment into the High School Programs and courses are dependent on a complete application packet submitted by the deadline and qualifying test scores for each course selected, as determined by the servicing college and high school.

File Upload ACES Mediasite Video Submission

Upload a file, or choose a file you've already uploaded.

Choose File No file chosen

+ Add Another File

Comments...

Cancel **Submit Assignment**

• Previous Next •

Step 12: Once Front and back pictures have been uploaded you will then click 'Submit Assignment'

AlamoBOOKS+ Digital Course Materials

I understand that:

- Submitting this consent form and/or high school course card does not guarantee eligibility or enrollment into the program or selected courses. Eligibility and enrollment into the High School Programs and courses are dependent on a complete application packet submitted by the deadline and qualifying test scores for each course selected, as determined by the servicing college and high school.

File Upload ACES Mediasite Video Submission

Upload a file, or choose a file you've already uploaded.

Choose File IMG-0274.jpg ×

Choose File IMG-0275.jpg ×

+ Add Another File

Comments...

Cancel **Submit Assignment**

Step 13: Once submitted you will receive a confirmation on the right side of your screen.

Submit Parent/Student Consent Form New Attempt

Due Sunday by 11:59pm Points 100 Submitting a file upload File Types pdf, jpeg, and jpg

Please Note: The High School Programs Student/Parent Consent Form can be submitted on this page by clicking on the "Submit Assignment" button at the top of the page -OR- a signed, paper copy of the form can be submitted to the Dual Credit Representative at your high school. Signed paper forms must be submitted before your high school's deadline. Please view our website: <https://www.alamo.edu/nvc/academics/high-school/contacts/> to find the Dual Credit Representative at your high school. Your high school Dual Credit Representative can provide you with more information on the deadline and where to submit your signed paper form.

Please click here to access the required form:
[High School Programs Student/Parent Consent Form](#) ↓

The consent form requires both a parent and student's signature.

How to upload the consent form with the Canvas Student App:



Submission

✓ **Submitted!**
May 4 at 10:37am
[Submission Details](#)
[Download IMG-0274.jpg](#)
[Download IMG-0275.jpg](#)

Comments:
No Comments

Step 14: Continue and complete the remainder of your Dual Credit Orientation Course. Some assignments you will be unable to complete until a certain date. If you have any questions please reach out to Chelsea.Reyes@nisd.net