

## **NISD Employee PK Program**

Registration will need to be completed online. If additional assistance is needed contact your campus Attendance Secretary. You can also visit the campus in person.

## **Completing New Student Registration**

- 1. Navigate to **nisd.net**.
- 2. Click Select Language and select Preferred Language.
- 3. Click Register.



- 4. Below **Current Year** or **Next Year** Registration, click **Register New Student** (English or Spanish).
  - **Current Year:** Enrolling a new student in a NISD school this school year.
  - **Next Year:** Enrolling a new student in a NISD school for next school year.

How to Register Online		
Current Year New Student Recistration 1. Click "Register New Student" button below. 2. Click "Register New Student" button below. 3. Click "Register New Student" button below. 3. On the "Summary" page, check your data before submitting. 4. Click "Submit" on the submission confirmation page you will have the opportunity to print out a copy of your registration to keep for your records. Note: Once the form is electronically submitted, you will receive an e-mail confirmation. Step-by-step Instructions on how to register are available.	<ul> <li>Next Year</li> <li>NEW STUDENT REGISTRATION</li> <li>* Pre-Registration for the 25-26 school year is currently available for new students whose next year grade will be Kindergarten through 12th grade. Pre-Kinder registration/qualification will begin on April 1, 2025.</li> <li>1. Click "Register New Student" button below.</li> <li>2. Enter the information requested by the online forms. Note: Required fields are marked as "Required", and Northside Independent School District will receive the data exactly as it is entered. Please be careful of spelling, capitalization, and punctuation.</li> <li>3. On the "Summary" page, check your data before submitting.</li> <li>4. Click "Submit" on the submission confirmation page you will have the opportunity to print out a copy of your registration to keep for your records. Note: Once the form is electronically submitted, you will receive an email confirmation.</li> </ul>	
Register New Student (English)	Step-by-step instructions on how to register are available. Register New Student (English)	
Registrar nuevo estudiante (Español)	Registrar nuevo estudiante (Español)	

- 5. Sign In with existing email and password or click Create Account.
  - If you have previously created a registration account within the current school year, you will have an existing account password.

Sign In	Create Account
Email Address	With an account, you can • Complete forms online
Password	Save and return to forms in progress     Print form history
Remember me on this computer	Create Account
Sign In	

- 6. Click **Next** and complete the information requested by the online forms.
- 7. Next Year Grade Level (2025-2026) Choose NPK:



- 8. Required registration documents can be uploaded to the online registration form or brought to the campus.
  - Child's Social Security Card (optional)
  - An original certified copy of the child's birth certificate
  - An up-to-date immunization record
  - Proof of residence:
    - a current or prior month's utility bill; or
    - a sales, lease, or rental contract; or
    - a notarized Affidavit of Residence (AOR) form (en Español)
- 9. Complete **Signature** form.

## 10. Click Submit.

Once the form is electronically submitted, you will receive an e-mail confirmation. Once registration is submitted, you will no longer be able to go back to make changes. Contact the campus for any changes.

Next Steps:

- Print out a copy of your registration for your records (optional).
- Complete a New Registration for another student (If applicable).